



The mission of the Batesville Memorial Public Library is to help the people of the community in their pursuit of information and education, as well as vocational and recreational endeavors, by providing current materials, services, and programs.

Minutes for April 22, 2026

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Mark Masavage, Dana Cassidy, Jeff Ollier, Jamie Schantz and Pete Mack.

Members of the Public/Guests: Elizabeth Nobbe and Elvira Sun, FOL and Tess Gutzwiller, BMPL

Director: Kim Porter

Minutes of April Meeting

Minutes were circulated prior to the meeting via email.

Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.

The financial reports were approved as circulated and filed for audit.

Committee / Subject Reports:

1. **Friends of the Library:** Elvira Sun reported the March Book Sale brought in \$1,888.70.
2. **Maintenance report:** no report.
3. **Director's report:** Disseminated via email prior to the meeting. The new logo was designed to relate to BMPL logo.
4. **Director Evaluation Committee**
Thomas and Dana have been working on a new job description for the director and a new evaluation procedure. Motion to accept the updated job description made by Thomas Barnett and seconded by Jeff Ollier.

Strategic Focus:

1. **Meet the Staff:** Tessa Gutzwiller, Marketing Coordinator, spoke about the different ways in which she promotes & markets the library in the community.
2. **Makerspace policy:** There are two makerspaces in the Hub; The Innovation Studio and the Create Studio. Cassie Nash reported on the various machines that will be included. This space will be closed on Thursdays for maintenance and classes. Tentative age requirements and fees were reported. A motion to approve new

studio policy was made by Dana Cassidy and seconded by Thomas Barnett. Motion carried.

3. Board Bylaw Review/Revision: A motion to approve the updated bylaws was made by Thomas Barnett and seconded by Jeff Ollier. Motion carried.
4. Meeting Room Policy: A motion was made by Jeff Ollier and seconded by Dana Cassidy to accept the updated. Motions approved.
5. Hillenbrand/Walnut St Project: no report
6. Arts and Innovation Hub:
 - a. Construction Report –CREATE in BATESVILLE sign to go up soon.
 - b. VIP open house is scheduled for May 21. It will take place in the Event Room with self-guided tours throughout the building. Creek Bottom Brewery, Sister Haus and Candyland Creations will be providing refreshments. Rebekah Wilhelm is our celloist.
 - c. Ribbon Cutting: Scheduled for Wednesday, June 3 from 11:00-1:00. The library will be closed during this time.
 - d. Approval of Payments from Bond Funds: this was approved and signed by board members.
 - e. Insurance: Coverage for new building will be added for \$1914.

Public Comment: No public comments

Adjournment: A motion to adjourn was made by Mark Masavage and seconded by Jeff Ollier. Motion approved.

Next regular meeting: **Wednesday, May 27, 2026**