

The mission of the Batesville Memorial Public Library is to help the people of the community in their pursuit of information and education, as well as vocational and recreational endeavors, by providing current materials, services, and programs.

### **Minutes for January 28, 2026**

**Call to Order:** Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

**Record members and guests present:** Mark Stenger, Thomas Barnett, Mark Masavage, Dana Cassidy, and Jamie Schantz. Heather Goldsmith via phone.

**Members of the Public/guests:** Cassie Nash, System Admin.

**Director:** Kim Porter

### **Minutes of January Meeting**

Minutes were circulated prior to the meeting via email.

Minutes were approved as circulated and filed for audit.

### **Claims and financial reports:**

The financial reports were circulated prior to the meeting via email.

The financial reports were approved as circulated and filed for audit.

### **Annual Board of Finance Meeting**

1. **Election of President and Secretary:** A motion was made by Mark Stenger to retain same slate of officers and seconded by Thomas Barnett. President Pete Mack, Secretary Mark Masavage. Motion approved.
2. **Review of Banks and Investments:** A review of our banks and investments was given. Motion to approve was made by Mark Masavage and seconded by Thomas Barnett. Motion approved.

### **Committee / Subject Reports:**

1. **Friends of the Library (FOL)** no report
2. **Maintenance report:** a recurring problem with the same restroom was fixed by Dale Laker. Trim on the roof was fixed by Dave Billman
3. **Director's report:** Disseminated via email prior to the meeting. Nancy Laymon and Brooke Stafford were hired for the Makerspace Specialist positions. A part-time maker space specialist will be hired later.

### **Strategic Focus:**

1. **Rainy Day Transfer of Funds:** 10% (\$130,351) of the unexpended 2025 Operating Budget was transferred to the Rainy Day Fund.
2. **New Hire Pay:** Pay rates for new employees were approved by present members
3. **Cyber Security Assessment Report:** Cassie Nash gave a thorough report of our cyber security standing which was subsidized by the state of Indiana. There are a few areas of improvement that we will need to work on. A cyber security policy will

need to be written. We will be required to track time and budget of our cyber security. Staff will be trained on this each year.

4. Personnel: Thomas Barnett spoke to job description and evaluation of the director position. He would like to review and update both of those in this year. A motion was made by Thomas Barnett and seconded by Dana Cassidy. Motion approved.
5. Arts and Innovation Hub
  - a. Construction Report: Construction is on time. Worked as much as possible during the cold weather and snow. Painting is ongoing now.
  - b. Funding and Marketing: An Open House is being planned. A donor recognition wall is being planned for. More to follow at the next meeting
  - c. Approval of Payments for Bond Funds: The board approved payment from the Bond fund for GM Development.

Adjournment: A motion was made by Mark Masavage and seconded by Dana Cassidy to adjourn the meeting. Motion approved.

Next regular meeting: Wednesday, February 25, 2026