



The mission of the Batesville Memorial Public Library is to help the people of the community in their pursuit of information and education, as well as vocational and recreational endeavors, by providing current materials, services, and programs.

Minutes for August 27, 2025

Call to Order: Mark Stenger called the meeting to order @ 5:00PM

Members and guests present: Mark Stenger, Thomas Barnett, Jeff Ollier, Dana Cassidy, Mark Masavage, Jamie Schantz and Pete Mack.

Members of the public/guests: Elizabeth Nobbe and Elvira Sun, FOL

Director: Kim Porter

Minutes of Previous Meeting:

Minutes were circulated prior to the meeting via email.

Minutes were approved as circulated and amended and filed for audit

Claims and Financial:

The financial reports were circulated prior to the meeting via email.

The financial reports were approved as circulated and filed for audit.

Pete noted in regard to the Bond that we now have 2 accounts to pay invoices out of for the building project, US Bank and FCN bank accounts. We will spend down the account with the lowest interest rate first.

Committee/Subject Reports:

1. Friends of the Library – Next book sale – September 12/13.
2. Maintenance: The HVAC unit above the meeting room is running smoothly now.
3. Director's Report: Report submitted before the meeting.

Strategic Focus:

1. Internal Controls for Wiring Funds: Kim noted that with the building project that the library would be wiring money out of the FCN Bond account and the READI grant to pay invoices. She noted that when writing check over 10,000 that we require 2 signatures. To remain consistent, she asked that the board update the internal controls to require two approvals from the signers before the transfers are made. Jeff Ollier made the motion, and Thomas Barnett seconded the motion. Motion approved.
2. Arts and Innovation Hub:
 - a. Bond Sale – All monies were moved into three accounts on August 27th. Two at US Bank and one at FCN.
 - b. Funding Report – We will receive our first disbursement from READI this week and wired first payment to Greg Martz next week. We have received \$11,600 in donations to our construction campaign this past month. We will be doing an End of the Year campaign drive. And we are still on the list for the READI LEI grant to fund site improvements.

- c. Construction Report – tuck pointing on Bookshelf was completed. Steel is going up. Plumbers are installing carriers.
- d. Deferred Project status – The wood paneling quote was broken down into areas to help determine what we might choose to keep and delete. The board agreed that the wood paneling in the main entrance was the priority.
A motion was made by Thomas Barnett to set a top price of \$7,000 to remove the aggregate walk on the west side of the building. The motion was seconded by Mark Masavage. Motion approved.
- e. Other Information: A topping ceremony to sign the last beam is set for Wednesday September 3 at 5:00.
A request for public records was received. Veridus and Doug Wilson will address the request.

Public Comment: none

Adjournment: A motion to adjourn made by Jeff Ollier and seconded by Thomas Barnett.

Next regular meeting: **Wednesday, September 24, 2025, 5:00 pm**