



**Batesville Memorial Public Library
Board of Trustees**

The mission of the Batesville Memorial Public Library is to help the people of the community in their pursuit of information and education, as well as vocational and recreational endeavors, by providing current materials, services, and programs.

President – Mark Stenger | Vice-President – Anne Amrhein | Treasurer – Peter Mack |
Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for January 26, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:01 P.M.

Record members and guests present: Mark Stenger, Jeff Ollier, Jamie Schantz, Mark Masavage, and Peter Mack

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of December 15, 2021 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.
Motion was made by Jaime Schantz to open the financial portion. Seconded by Jeff Ollier.
Motion was made to accept financial officers: Peter Mack as president and Mark Masavage as secretary.
Board of Finance – Peter Mack will make wordage modification and bring to next meeting.
Motion made by Jaime Schantz and seconded by Jeff Ollier to close the financial portion.

Committee / Subject Reports:

1. **Friends of the Library** (FOL): No report, the Friends of the Library have not met.
2. **Maintenance:** Maintenance report given.
3. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented.

Strategic Focus:

1. Resolution to Encumber operating funds was signed. Rainy Day transfer motion made by Mark and seconded by Jamie
2. Globe life guests gave a presentation concerning employee insurance.
3. Red Forge, Bob Maple, gave a presentation about new pergola structure. Cost estimate \$46,891. It was decided to consult an architect for drawings. Discussion about whether there would be a membrane in roof, how long the work would take(1 month in shop and 2 weeks on site) and safety distance while welding was taking place, closing an area around the circle drive and it's door. It was decide to go forward with this project with hope it would be complete by summer reading program. Iron Timbers could not come within our budget.
4. Discussion about becoming a fine free library. Motion to accept this proposal by Jamie and seconded by Mark.

Adjournment: A motion was made (Ollier/Mack) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:37 P.M.

Next regular meeting: **Wednesday, February 23rd, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for February 23, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:01 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Mark Masavage, Jamie Schantz, and Peter Mack

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of January 26, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Committee / Subject Reports:

4. **Friends of the Library (FOL):** FOL discussed and evaluated the December used book sale and discussed whether to continue or change in future years. The FOL will be supporting the Adult Tea on May 5th which will include a Thomas Edison impersonator. Defibrillator: FOL will apply for the small grant cycle with the RCCF for a defibrillator for the Annex. The next used book sale will be: March 10, 11, and 12.
5. **Maintenance:** Conversion of bathrooms will begin after March 1 with demolition of the current space. Lakers Plumbing has been called to address an outdoor leaky faucet.
6. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented. Thomas Barnett specifically thanked Kim Porter, library staff, and FOL for helping an out of district resident acquire a much needed library card. It was an impactful, positive moment for the family.

Strategic Focus:

1. Pergola Project: Intended location has been marked for underground utilities, etc. A survey of the property will occur next. Susan Glaser, architect, will develop a drawing for submission to the city of Batesville for approval.
2. Investment Policy & Investments: Peter Mack and Candy Bessler reviewed current funds and cash needs. The review projected that BMPL is able to invest one million dollars while maintaining \$800,000.00 in operating funds. Inquiries will be sent to local banks to request submission of an investment proposal for these dollars.
3. Long Range Plan: Discussion of information regarding potential involvement of BMPL in long range planning for properties near/adjacent to BMPL property.
4. Circulation Policy Review: An updated policy was disseminated for review and discussed.

A **MOTION** was made (Amrhein/Schantz) to approve the policy as presented and passed via voice vote.

5. Margaret Mary: Information on a 2nd appraisal on a Margaret Mary owned building BMPL is considering making an offer to purchase was received. The 2nd appraisal was higher than the first. If BMPL continues to have interest in the property, the board offer would reflect needed improvement costs for use.

Adjournment: A motion was made (Masavage/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:37 P.M.

Next regular meeting: **Wednesday, March 23rd, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for March 23, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Kim Porter, Jeff Ollier, Anne Amrhein, Mark Masavage, Pete Mack and Jamie Schantz

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of the February 23, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.
Pete reported in our investments and discussed whether treasury bills would meet our requirements (how long do we want to tie up our monies) and if CDs are an option. Jeff made a motion to move funds to Friendship Bank. Seconded by Mark Masavage.

Committee / Subject Reports:

1. **Friends of the Library (FOL):** wrote a check for AVO Ballet performance of Sleeping Beauty, which will be their last performance ever. Wrote a check for the After Hours summer concert series-June, July, August and September.
2. **Maintenance:** Property lines were marked for reference. No new furnace yet.
Old bathroom remodel/removal begins tomorrow.
MMCH building: Second appraisal was received. Discussion about purchasing and what is happening with CREATE group and our pergola. It was decided to get our own appraisal of the building and also to meet with Chris Fairchild to learn where we stand

with her building.

3. Director's report: upcoming events- Poetry Walk and summer concert series.

Strategic Focus:

1. Pergola Project: waiting on architect's report
2. Bylaw Review & Update: Discussion concerning bylaws review and update. Motion made by Mark and seconded by Pete to accept.

Adjournment: Motion to adjourn made by Mark Masavage and seconded by Anne.

Next regular meeting: **Wednesday, April 27th, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for April 27, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:01 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Jamie Schantz, Peter Mack, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of March 23, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Committee / Subject Reports:

7. **Friends of the Library (FOL):** Yearly government reports filed. Discussed the March book sale process (ending date, Saturday grab bag prices). December 10, 2022 will be possible sale and might be held at The Annex with higher priced books for sale alongside \$1.00 books.
8. **Maintenance:** Meeting rooms: Insulation and drywall is being installed. LIRF funds utilized to date: \$7,829.51 so far including the estimate for the doors. Tables and chairs have been purchased and the Mary Stewart Fund will be used (approximately \$2,200.00).
9. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented. A part-time Adult Programming Coordinator was hired.

Strategic Focus:

1. Pergola Project: We are waiting on the architect for drawings to be complete before any additional steps can be taken.
2. Long Range Discussion: Heard reports on various discussions that have been held with regarding possibilities and potential uses for properties near/around the BMPL.

A **MOTION** was made (Stenger/Barnett) to place a \$175,000.00 bid on the Margaret Mary property at 108 N Elm St, Batesville, IN. The bid will included intended short term and medium term vision for use.

The motion passed via voice vote: 4 yay (Stenger, Amrhein, Barnett, Ollier) 1 Nay (Schantz)

3. New Employee Pay Rate: Hired Rachael Berkemeier as part-time as the Adult Programming Coordinator.

Approved pay rate via a signature vote.

Adjournment: A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:37 P.M.

Next regular meeting: **Wednesday, May 25th, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett | Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for May 25, 2022 Meeting

Call to Order: Anne Amrhein, Board Vice-President, called the meeting to order @ 5:06 P.M.

Record members and guests present: Thomas Barnett, Anne Amrhein, Peter Mack, Mark Masavage, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of April 27, 2022 Meeting:

Not available. Will review and approve at the May board meeting.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Committee / Subject Reports:

10. Friends of the Library (FOL): They are looking at purchasing different bookshelves and are looking for an appropriate grant opportunity.
11. Maintenance: None
12. Director's report: Disseminated via email prior to the meeting. Discussed several items presented.

Strategic Focus:

4. Pergola Project: The survey is completed. Susan Glaser approved with the state. City building permit is now needed. Steel prices have increased and the steel price in this project has grown by \$19,000.00. The concrete estimate has not yet been received.

5. Meeting Room Project: The walls are up and are being plastered. Painting will occur next week. Project is estimated to be complete by the first of July.
6. Long Range Discussion: More local partners have entered discussion with the library regarding possible library expansion (land and programs). More conversation will continue as a meeting is being planned with key stakeholders.

Adjournment: A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:50 P.M.

Next regular meeting: **Wednesday, June 22nd, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for June 13, 2022 Meeting
Special Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 2:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett (via Zoom), Anne Amrhein, Peter Mack, Jamie Schantz, Mark Masavage and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: None

1. Expansion opportunities: Discussion was held regarding possible property acquisition on Walnut Street. Board consensus was to move forward with obtaining an appraisal. Some conditions were identified that would be key components of any offer:
 - a. Current owner could stay as a tenant for up to a year sale date rent free.
 - b. All physical plant needs would be responsibility of the current owner after purchase while in their use during the year time period.
 - c. BMPL would insure the property.
2. **Adjournment:** A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:39 P.M.

Next regular meeting: **Wednesday, June 22nd, 2022 at 5:00 P.M.**



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President – Mark Stenger | Vice-President – Anne Amrhein | Treasurer – Peter Mack |
Secretary – Thomas Barnett | Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for June 22, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Peter Mack (via Zoom), Jamie Schantz, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of May 25, 2022 and April 27, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Committee / Subject Reports:

13. **Friends of the Library (FOL):** A defibrillator was purchased for the Annex. FOL discussed an ongoing book sale option. FOL members attended the St. Louis rummage sale – books are free. FOL website has been updated. The December 10, 2022 book sale at the Annex is being planned.
14. **Maintenance:** See project updates below.
15. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented.

Strategic Focus:

7. **Pergola Project:** Building permit completed. Work is scheduled to begin in July.

8. Meeting Room Project: Lighting, electric, and flooring are still needed. Doors are likely still about a month away. The project is nearing its completion.
9. Long Range Discussion: Discussed returned appraisal on the Day Care property on Walnut Street. The Margaret Mary property offer was rejected and a counter offer was made by Margaret Mary. The Day Care property, by board consensus, has been identified, as a priority at this point.

A **MOTION** was made (Stenger/Schantz) to make an offer on the Walnut Street property of \$185,00.00. The motion was approved via voice vote. See notes regarding conditions discussed below.

Notes: Current owner could stay as a tenant (rent free) for up to year after a deal signed. All physical plant needs would be the responsibility of the daycare during time used (up to a year). The property would be insured by BMPL.

A **MOTION** was made (Barnett/Schantz) to make a counteroffer on the Elm Street Margaret Mary property of \$190,000.00. The motion was approved via voice vote with 1 abstention (Ollier).

10. New Hire Pay Rate Information: A new page (Abigail Wuestefeld) was hired. Pay rate information was passed via signature vote.
11. Adjournment: A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:39 P.M.

Next regular meeting: **Wednesday, July 27th, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett | Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for August 24, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Peter Mack, Jamie Schantz, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Kids Discovery Factory representatives: Emily Uden, Aaron Garrett, Darryl Warner

Minutes of July 27, 2022 Meeting:

Minutes were circulated prior to the meeting via email.

Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.

The financial reports were approved as circulated and filed for audit.

2023 Budget Hearing: An opportunity was provided for the public to comment on or preview the proposed budget. No public comments were made.

Committee / Subject Reports:

16. **Friends of the Library (FOL):** FOL is financially sponsoring the genealogy workshop (\$1,000.00). There will not be an "on going book sale" at the library. The next used book sale will be September 15th, 16th, and 17th.
17. **Maintenance:** There were some HVAC issues with some pipes freezing which also created some ceiling tile damage. All has been repaired.
18. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented.

Strategic Focus:

12. New Hire Pay Rate Information: A new page (Anna Moore) was hired. Pay rate information was passed via signature vote
13. Pergola Project: More steel is arriving next week. Jeff Ollier asked that a square curb be installed for enhanced safety to diminish the potential of a car rolling over the curb. Completion estimate: 2 months (October)
14. Meeting Room Project: This project is complete.
15. Building(s) Purchase: The additional appropriate process will be required to make funds available for the purchases from the Rainy Day Fund. BMPL request for the additional appropriation is on the agenda of the Ripley County Council on September 19th. The correct information has been advertised. Upon approval by the Ripley County Council, Kim Porter will proceed to the next step by meeting with the DLFG representative. It is anticipated that BMPL will close on both properties the week of September 26th.
16. Long Range Discussion: BMPL board discussed a potential future collaboration with the Kids Discovery Factory with its representatives.
17. Discard obsolete items: A **MOTION** was made (Barnett/Schantz) to discard identified obsolete items. Motion passed via voice vote.

Adjournment: A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:57 P.M.

Next regular meeting: **Wednesday, September 28, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett | Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for September 28, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Peter Mack, Jamie Schantz, Mark Masavage, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL; Ice Miller LLP: Jane Herndon; Baker Tilly: Lindsay Simenetto, Lacey Vachon, Kids Discovery Factory: Emili Uden, Aaron Garrett

Minutes of August 24, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Presentation: Ice Miller, LLP and Baker Tilly: Presented information about and detailing the process a library would undertake to finance capital needs via a bond sale. BMPL board members learned about the process, asked questions regarding timelines, costs, and benefits. Baker Tilly will report back to Kim Porter identifying who would be authorizing agent for a BMPL bond process, should the board decide to pursue such a process.

Committee / Subject Reports:

19. Friends of the Library (FOL): Day #1 of the most recent used book sale netted \$1200.00. No total was available. FOL is pursuing grants for purchase of shelving.
20. Maintenance: No report

21. Director's report: Disseminated via email prior to the meeting. Discussed several items presented.

Strategic Focus:

18. Pergola Project: Painting will begin next week. There are a few issues remaining to be resolved including downspouts, roofs, etc. Landscaping and furniture will be addressed in the Spring.
19. Budget Adoption: The 2023 budget was passed via signature vote.
20. Future meeting dates:
- a. November: 22nd at 5 P.M.
 - b. December: 21st at 5 P.M.
21. Building(s) Purchase: The closing on the preschool property went well. BMPL has insurance on the property. The preschool maintains financial responsibility for contents. Closing for the hospital property will occur in early October.
22. Long Range Discussion:
- a. Special Committee: Discussion was held regarding the creation of a special committee to address the ongoing process, potential collaborations, etc. on the recently acquired properties. No committee will be formed at this time.
 - b. Architect services: A discussion occurred regarding engaging architect services for the initial phase of the development of the recently acquired properties. No decision was made at this time to engage services. Kim Porter, will reach out to Susan Glaser and initiate a conversation.

Adjournment: A motion was made (Ollier/Amrhein) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 7:08 P.M.

Next regular meeting: **Wednesday, October 26, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for October 17, 2022 – Special Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:05 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Peter Mack, Jamie Schantz, Mark Masavage, and Jeff Ollier. **Director:** Kim Porter

Members of the Public/Guests: Susan Glaser, architect; Greg Wade, landscape architect

Presentation: Susan Glaser/Greg Wade presented proposal for engaging architect services for an initial phase of development on the newly acquired properties. Examples of deliverables were presented. The BMPL board was able ask questions and discussed options within each proposal presented. If services were engaged, a November/December timeline for deliverables was estimated.

Strategic Focus:

1. **Long Range Planning:** A wide ranging discussion was held regarding:
 - a. Potential collaborations: Kids Discovery Factory (KDF) and others
 - b. Questions about the timing and process
 - c. Community commitment and engagement
 - i. Note: Baker Tilly identified the Batesville city council as the governmental entity we would request authorization for a bond process.
 - d. What a project might look like with or without collaborative partners in a beginning phase
 - e. The initial proposal for collaboration presented to BMPL board by KDF
 - f. Contractual services (Baker Tilly and Ice Miller, LLP) including some cost benefit discussion of engaging with each of these entities

Next steps:

1. Representatives from BMPL Board and Kim Porter will request permission to attend the KDF board meeting on Thursday. The goal of this engagement would include assessing opportunities for negotiation on the proposal presented to BMPL board and to gather more information to support the BMPL's next steps and actions.

2. Contractual services:

- a. Baker/Tilly and Ice Miller, LLP. No action will be taken until further information is gathered from participation in the KDF board meeting.
- b. Susan Glaser/Greg Land: No action will be taken until further information is gathered from participation in the KDF board meeting.

Adjournment: A motion was made (Schantz/Ollier) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 6:10 P.M.

Next regular meeting: **Wednesday, October 26, 2022 at 5:00 P.M.**



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Special Committee

Members: Thomas Barnett, Jeff Ollier, Mark Masavage, Kim Porter

This committee was formed by the BMPL Board of Directors at the October monthly meeting.

The charge of this committee: This committee will focus on long range and strategic planning as it relates to the BMPL campus. The work of this committee will focus on the development of the newly acquired properties. This committee is also tasked engage with key stakeholders and potential collaborative partners. The BMPL board will be updated monthly or more frequently as needed. This committee is not empowered to encumber costs or execute any agreements without board approval.

November 2, 2022:

Record members and guests present: Thomas Barnett, Mark Masavage, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: None

1. Review the committee's objectives
2. Updates from members regarding engagements/actions steps since board meeting.
 - a. Kim Porter: Continues to pursue samples of lease agreements other libraries have in place with community, collaborative partners. Provided a beginning list (handout) of a future planning vision for both the main location of BMPL and any potential new building.
 - b. Jeff Ollier: Doug Wilson, attorney is willing to serve as legal counsel to any local steps needed with developing a lease with partners, reviewing contracts, etc.
 - c. Thomas Barnett: Developed a "mind map" to guide the process and identify key steps or milestones for moving through the process.
3. A robust discussion occurred around the process and milestones of each steps in initial phases of this committee's work.
4. Next steps:

- a. Jeff Ollier: Research accepted standards/average of projected and ongoing maintenance costs of new construction.
- b. Thomas Barnett: Provide to the committee a sample lease of collaborative partners based solely on landlord/tenant model.
- c. Kim Porter: Continue to pursue samples of lease agreements other libraries have in place with community, collaborative partners.
- d. Mark Masavage: Engage in a conversation with KDF to determine if they are prepared to engage in a formal lease negotiation process. Identify, what sample agreements KDF have discovered. Invite representative to meet with this committee to identify any key elements, barriers, and potential timelines that might impact pursuing a collaborative, partner agreement.
- e. A committee meeting will be scheduled as appropriate should KDF be interested and prepared to continue to engage with this committee regarding parameters of a partner lease agreement.

November 16, 2022:

Record members and guests present: Thomas Barnett, Mark Masavage, and Jeff Ollier

Members of the Public/Guests: KDF: Emili Uden, Brad Stoneking, Daryl Werner, Aaron Garrett

Strategic Focus – Long Range planning

1. Discussion with KDF representatives regarding initiation of a formal partner agreement process.
2. Significant barriers that might prevent initiating a partner agreement process were discussed:
 - a. KDF – REDI grant funds have to be committed by the end of 2024
 - b. General discussion of square foot needs
 - c. BMPL – need for contingencies in any agreement (i.e. failure to secure city council approval for bonds process would void agreement)

After a thorough and robust discussion, all initial issues or barriers that might prevent moving forward to the negotiation of a partner agreement were satisfactorily addressed for all present. The agreement negotiation process would occur via legal counsel for each organization.

KDF representatives agreed to initiate a request for their board's approval to start negotiating a partner agreement. The KDF board meeting is Thursday, November 17, 2022.

BMPL committee members agreed to initiate a request for board approval to start negotiating a partner agreement. The BMPL board meeting is Tuesday, November 22, 2022.

Note: KDF indicated that a general agreement needed to be reached by February to March, 2023.



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Secretary – Thomas Barnett Jamie Schantz | Mark Masavage | Jeff Ollier

Minutes for December 21, 2022 Meeting

Call to Order: Mark Stenger, Board President, called the meeting to order @ 5:00 P.M.

Record members and guests present: Mark Stenger, Thomas Barnett, Anne Amrhein, Jamie Schantz, Peter Mack, and Jeff Ollier

Director: Kim Porter

Members of the Public/Guests: Elizabeth Nobbe, FOL

Minutes of November 22, 2022 Meeting:

Minutes were circulated prior to the meeting via email.
Minutes were approved as circulated and filed for audit.

Claims and financial reports:

The financial reports were circulated prior to the meeting via email.
The financial reports were approved as circulated and filed for audit.

Peter Mack noted the FCN account rate was now 2.78%

Committee / Subject Reports:

22. **Friends of the Library (FOL):** Filed a defibrillator grant report. 100 books were donated from Rom Weber's flats. Last used book sale netted \$500.00
23. **Maintenance:** @ork on topsoil, etc. in/around the pergola in the spring months .
24. **Director's report:** Disseminated via email prior to the meeting. Discussed several items presented. Highlighted many activities being planned and on the calendar between now and through the end of January.

Strategic Focus:

23. Page Wage Increase: Kim Porter presented a Page pay rate proposal.

Pages Wage Scale - 2023

Hours Wage

0-300	\$9.00
300-600	\$9.50
600+	\$10.00

A **MOTION** was made (Amrhein/Schantz) to approve the page pay rate proposal. The motion passed via voice vote.

24. Resolution to Transfer Funds Between Major Categories - LIRF: A resolution to transfer funds between categories was passed via signature vote.

25. Election of Officers:

- a. A **MOTION** was made (Ollier/Mack) to approve the following slate of officers for the 2023 year.
 - i. Mark Stenger, President
 - ii. Anne Amrhein, Vice President
 - iii. Peter Mack, Treasurer
 - iv. Thomas Barnett, Secretary
- b. The motion passed via voice vote.

26. Long Range Plan:

- a. Special Committee Report: Committee reviewed key points of the minutes from two special committee meetings. The board provided input and guidance on next steps for the committee to consider in continuing pursuit of partnership agreements with Kids Discovery Factory and other possible partners.
- b. Building next to Childcare: Property value was still significantly lower than the appraised value of the land and the current asking price.

Adjournment: A motion was made (Schantz/Ollier) to adjourn the meeting and it was unanimously approved by voice vote. Meeting adjourned at 5:47 P.M.

Next regular meeting: **Wednesday, January 25, 2023 at 5:00 P.M.**