

Guidelines and Donation Form for Local and Self-Published Authors

If you are a current resident of Ripley or Franklin County, you may donate one copy of your book to the library. All donations are property of the library. We will review the book and, if it meets our selection criteria, we will add it to our collection. If you choose to donate a book, please fill out the New Book Donation Form, and either mail to the address below or drop off at the library.

Donations not added to the collection cannot be returned to the donor, but will be sent to the Friends of the Library to sell at their book sales, in accordance with the Gifts section of the Collection Development Policy.

Please print and fill out this form. Send this form with your book to:

Batesville Memorial Public Library
Atten: Library Director
131 N Walnut St.
Batesville, IN 47006

Date: _____

Name: _____

Address: _____

Title of Book: _____

Please keep in mind:

The Library will not add items to the collection that do not meet our selection criteria

If we choose to add the title to the collection, it will appear in the library catalog within 2 months.

Library books are subject to periodic weeding if they are in poor condition or not being checked out.